

VIRGINIA GILDERSLEEVE INTERNATIONAL FUND, INC.

ANNUAL MEETING

MINUTES

28 APRIL 2007

PRESIDING, BARBARA CAREY, PRESIDENT

The Annual Meeting of the Virginia Gildersleeve International Fund, Inc. was held at the VGIF offices at Marble Collegiate Church Office Building, 3 West 29th Street, New York, New York, 10001 on Saturday, April 28, 2007 with **President Barbara Carey** presiding. The President called the meeting to order at 3:20 PM and welcomed all those in attendance.

The proposed agenda was adopted by general consent.

Secretary Judith Whitelock called the roll of Board of Directors members. **Officers Present:** President Barbara **Carey**; Second Vice President Eileen **Menton**; Third Vice President Hope S. **Miller**; Secretary Judith **Whitelock**; Treasurer Margery **Sullivan**. **Absent:** First Vice President, Virginia **Palmer**; Fourth Vice President, Mary Ellen **Kane**.

Board Members Present: Lois **Abromitis**, Joan **Chatfield**, Sandra **Featherman**, Maggie **Ford**, Jewel **Hanna**, Marion **Kilson**, Camille **Macdonald Polski**, Kathleen **Magill**; Jackie **Shahzadi**, Claire **Stein**, Aileen **Worrell**, Dana **Wright**. **Board Members Absent:** Dorothy **Abeywickrama**, Evelyn **Cumming**, Susannah **Dhamdhere**, Marta **Grossman**, Mary Ellen **Kane**, Louise **McLeod**, Marian **Nauta**, Florine **Swanson**, Gomathy **Venkateswar**, and Kappy **Eaton**.

Staff Present: Executive Secretary, Fay **Kittleson**.

Members and Visitors Present: Parliamentarian, Claire **Stein**, Wes Schwemmer **Cady**, Jean **Colburn**, Kate **Colburn**, Carolyn **Cowgill**, Denise **Decker**, Claire **Fulcher**, Leesa **Haire**, Bonnie **Lincoln**, Virginia **Maynard**, Dagmar **McGill**, Karen **McKee**, Anita **Miller**, Ada **Okika**, Esther **Scher**, Johanna **Sterbin**, Nancy **Vang**, Europa **Wilson-Agwu**; Leslie **Wright**, and Jack **Young**.

A quorum was present. .

The minutes of the April 29, 2006 Annual Meeting were read and corrected by the Reading Committee. The minutes were approved as distributed.

The Reading Committee for the Annual Meeting Saturday, April 28, 2007 will be Marion **Kilson** and Jackie **Shahdazi**.

Executive Secretary Report

Executive Secretary Fay **Kittleson** made her report of the activities of the office during the past year. She reminded everyone to avail themselves of the VGIF Orientation materials that are now available on CD or which can be sent by email and the new directories of the board and committee members were distributed.

OFFICER REPORTS

President **Carey** announced the results of the adoption of the Consent Calendar from the Board meeting.

Resignations:

Marian Hamilton from the Board of Directors

Patricia Oberg from the Board of Directors

Eileen LaMorte from the Connections Committee;

Jean Colburn from the On Site Committee;

Maria Gibson, Sandra Bautista Barreto, Ameeta Deshpande, Laura McGough and **Somedatta Guha** from the Project Grants Previewers.

Louise Croot from the 40th Anniversary Committee.

Appointments to Standing Committees:

Rita Skillman as convener, Constitution & Bylaws Committee;

Margery Sullivan second term on Development Committee;

Esther Scher first term on Membership Committee;

Shirley Randell first term on Membership Committee;

Jackie Shahzadi second term on Membership Committee;

Convener of the Nominating Committee;

Evelyn Mafeni for first term on Project Grants Committee;

Gomathy Ventakeswar second term on Project Grants Committee.

Reconfirm and Appoint Committees:

Communications Management: Louise **LcLeod** as convener; Heather & Jayme **Cousins** as members;

Connections: Dana **Wright** as convener; Leesa **Haire**, Hope S. **Miller**, Linda Hiebert **Sekiguchi**, Jackie **Shahzadi**, and Leslie **Wright** as members;

Emergency Resources: Louise **McLeod** as convener; Heather & Jayme **Cousins**, Virginia **Maynard**, and Marilyn **Zook** as members;

Marketing: Jack **Young** as convener; Betty **Bayless**, Maggie **Ford**, Sally **Kiester**, Louise **McLeod**, Anita **Miller**, Marian **Nauta**, and Marilyn **Zook** as members;

On Site: Evelyn **Cumming** as convener; Linda Hiebert **Sekiguchi**, Kate Campbell **Stevenson** and Aileen **Worrell** as members;

Public Relations: Betty **Bayless** as convener, Denise **Decker** and Marta **Groisman** as members;

United Nations: Leslie **Wright** as convener; Barbara **Carey**, Fay **Kittelson**, Shireen **Lee**, Camille **Macdonald-Polski**, Virginia **Maynard**, Dagmar **McGill**, Astrid **Paniagua**, Jacqueline **Woods**, and Marcia **Goffin** as members.

Reconfirm and Appoint Special Committees:

40th Anniversary Meeting: Gomathy **Venkateswar** as convener; Chitra **Ghosh**, Jackie **Shahzadi**, and Jack **Young** as members.

Project Grants History: Virginia **Maynard** as convener; Joan **Chatfield**, Louise **McLeod** and Carrie **Gallagher** as members

Reconfirm and Appoint Special Positions:

Administrative Consultant: Johanna **Sterbin**

Archival Historian: Kappy **Eaton**

Financial Consultant: Nancy **Vang**;

Counsel: Johanna **Sterbin**

Dinner & Theater: Kathleen **Magill**

International Collectors of Contributions: Honor **Baird**, Helen **Dunsmore**, Kay **Fusano**, Jenny **Hoare**, Eleanor **Milliken** and Marian **Nauta**;

Parliamentarian: Claire **Stein**.

Project Grants Previewers: Myrna **Brown**, Haoua **Diatta**, Malti **Kelkar**, Oluwatoyin **Ketiku-ASkinpelu**, Bonnie **Lincoln**, Maria Gladys **Mena Guerrero**, Joan **Milburn**, Florine **Swanson**, Anne **Touwen**, and Aileen **Worrell**;

Eileen **Menton** gave the report of the Project Grants Committee and the approved grants for 2007. VGIF received a record number of grant applications this year.

Judy **Whitelock** reminded board members of the need for reports to be submitted in a timely manner after the meetings. She reported that proxies representing 184 votes were received for this meeting.

Margery **Sullivan** gave the treasurer's report and presented financial statements.

STANDING COMMITTEES

Claire **Stein** and Joan **Chatfield** presented the report of the Membership and Global Network Committee. Membership figures were reported by Claire **Stein** as total membership 1192, with 1065 individuals and 127 groups

Kathleen **Magill** gave the report of the bylaws committee. Proposed amendments to the bylaws had previously been circulated to the membership as required.

Motion #1

The Constitution & Bylaws Committee moves that in Article III. Membership, Section 1. A. Members to delete everything after the word “make” and add the words “an annual contribution.” The second sentence remains

Motion adopted

Motion #2

The Constitution & Bylaws Committee moves that in Article III Membership, Section 2. withdrawal from membership, substitute the words “an annual” for “at least a minimum” contribution.

Motion adopted

Motion #3

The Constitution & Bylaws Committee moves in Article V. Board of Directors, Section 2. B. Duties to delete the phrase “including the amount of minimum contributions.”

Motion adopted.

The Nominating Committee report was given by Jackie **Shahdazi** in the absence of Kappy Eaton. Dorothy **Abeywickrama** has declined nomination to another term on the board and Sumana **Fernando** has agreed to a nomination. The full report of the Nominating Committee has been circulated to all members in the annual meeting notice materials.

President **Carey** called for votes on the slate of nominees as submitted by the committee. The nominees were elected by voice vote. Those elected are:

Officers:

Karen McKee, 4th Vice President

Board of Directors:

For a first term:

Betty Bayless

Sumana Fernando

Dagmar McGill

Karen McKee

For a second term:

Camille Macdonald-Polski

Rita Skillman

Leslie Wright

Jack Young

Marian Nauta

2007-2008 Nominating Committee

Jacqueline Shahzadi, Convener

Maggie Ford

Hope S. Miller

Kathleen Magill

Virginia Maynard

Louise McLeod (alternate)

Sandra **Featherman** reviewed the proposals of the Finance Committee that had been approved by the Board of Directors.

Maggie **Ford** noted that the Development Committee had made an effort to fund new Central-South American Caribbean Regional Endowment and \$10,500 was raised so that the first grant could be made this year..

ADDITIONAL COMMITTEES

Aileen **Worrell** reported for the On-Site Committee that three visits had been made to projects in India and one to a project in Sierra-Leone.

Dana **Wright** reported on the Connections Committee activities and the approval of the placement of a web page link on the VGIF web site to provide information on additional funding sources to our grant applicants.

Leslie **Wright** gave a report on the activities of the United Nations Committee. She highlighted the efforts to increase VGIF visibility at the United Nations, the UN Day at the mid-year meeting and future plans. She reported that Mary Purcell Grants were to be awarded to 6 to 10 girls who were attending the CSW in 2007. Dagmar **McGill's** contributions to this effort were recognized.

Jack **Young** reporting for the Marketing Committee thanked all for the work on the membership campaign and the actual contacts made with members. The enthusiasm of the members is a resource that makes a difference. The new brochures were presented.

The report of the Communications & Public Relations Committee was given by Jack **Young** in the absence of Louise McLeod and Betty Bayless. He commented on the wide variety and number of things done by Louise **McLeod** utilizing the ideas and input of the group.

SPECIAL POSITIONS

Financial Advisor Nancy **Vang** reported that a deposit of 275 share of Apple Computer stock was made to VGIF with no restrictions on the gift. As the policy has been to sell stocks given as a bequest immediately, and Apple is not dividend paying, it cannot be held. This year the overall return has been about 8%..

There were no reports from the other special positions appointees.

The meeting dates for the next year will be:
Mid-year meeting – October 26-27, 2007
Annual meeting – April 11-12, 2008

President **Carey** presented certificates of appreciation to the following members completing their terms on committees:

- Virginia **Maynard**, Past President
- Jean **Colburn** -- On Site Committee
- Joan **Chatfield** – Global Network Committee
- Claire **Stein** – Reconfiguration Task Force
- Jackie **Shahzadi** – Connections and Nominating Committees
- Kathleen **Magill** – Constitution & Bylaws, Conveners, and Membership Committees
- Jewell **Hanna** – Board member

VGIF Annual Meeting Minutes

April 28, 2007

The meeting adjourned at 4:15 pm.

Submitted by Judith Whitelock, Secretary

Approved by Reading Committee

Marion Kilson

Jackie Shahdazi